NOTIFICATION

SUB: Inviting Applications for Registrations to Specialization Certificate Program for the Academic Year 2020–21

The applications for registration to Specialization Certificate Program for the academic year 2020–21 are invited from eligible students.

The Specialization Certificate offered by the University shall be governed by the DSU Specialization Certificate Rules and Regulations 2020.

Eligibility for registration:

1. Students may opt for a Specialization in their parent discipline only.

2. The students are permitted to register for Specialization courses from the Second Semester/Year onwards.

3. Students who are opting for Specialization should not have any backlogs at the time of registration.

4. A Specialization in a discipline will be offered only if the number of applicants is fulfilling the number, notified by the university from time to time.

5. Students may enlist their choices of Specialization courses in the order of preference, to which they enroll/register.

6. Selection of Specializations in their disciplines shall be based strictly in order of merit, being the CGPA of the applicants at the time of registration shall be considered.

Registration Process:

1. The students interested must submit the applications in the prescribed format, enclosed as Annexure – I to this notification, to the Dean/Principal of their respective School/College thro their respective Chairman (if applicable).

2. This year registrations are permitted for the students who are admitted during academic years 2018–19 and 2019–20.

Contd.,
3. The students have to pay the requisite fee i.e @ Rs 4000 per credit.

4. The registration forms along with the requisite fee payment and courses opted details should be submitted to Dean/Principal of their respective School/College thro their respective Chairman (if applicable) on or before **31.10.2020**.

The Dean/Principal is informed to submit the applications along with the consolidated list of students registered for the **Specialization Certificate Program** in the format enclosed as **Annexure II**, along with this notification on or before **10.11.2020** to the office of the Registrar, DSU.

**For further details the students can contact the respective Dean/Principal /Department Chairperson.**

By Order

[Signature]

Registrar

[Stamp]

To: Deans/Principals /Chairpersons of Schools/Colleges/Departments

CC: PS – Vice Chancellor / Pro Vice Chancellors /COE/CIO/CFO

Enclosures:
1. Annexure – I : Registration Form for Specialization Certificate Program
2. Annexure – II : Registered Students Information
<table>
<thead>
<tr>
<th></th>
<th>ACADEMIC YEAR:</th>
<th>PROGRAM:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>SCHOOL/COLLEGE:</td>
<td>DISCIPLINE/DEPARTMENT:</td>
</tr>
</tbody>
</table>

1. Name of the Student:

2. USN:

3. Current CGPA:

   Copies of Grade Sheet to be enclosed

4. Specialization Opted (In order of Preference)

<table>
<thead>
<tr>
<th>Preference</th>
<th>Specializations</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
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<tr>
<td>3</td>
<td></td>
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<tr>
<td>4</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td></td>
</tr>
</tbody>
</table>

Signature of Student

Signature of Department Chairman (with Seal)

Signature of Dean/Principal of School/College (With Seal)  

Approved / Not Approved
ANNEXURE – II

CONSOLIDATED LIST OF STUDENTS REGISTERED FOR SPECIALIZATION PROGRAM

Program:
School/College:
Department/Discipline:

Specialization Alotted:

<table>
<thead>
<tr>
<th>SL.No</th>
<th>Name of student</th>
<th>USN</th>
<th>Details of the Courses for Specialization Alotted</th>
<th>Total Fees Paid in Rs</th>
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</thead>
<tbody>
<tr>
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<td>XXXXXXXX</td>
<td>ABCD</td>
<td>V: Data Analytics</td>
<td>16,000</td>
</tr>
<tr>
<td>2</td>
<td>YYYYYYYYY</td>
<td>ABCD</td>
<td>VI: Data Analytics</td>
<td>16,000</td>
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<tr>
<td>3</td>
<td>ZZZZZZZZZZ</td>
<td>ABCD</td>
<td>VII: Data Analytics</td>
<td>16,000</td>
</tr>
</tbody>
</table>

Signature of Chairman With Seal  Signature of Dean/Principal With Seal